

Receipt:  
Term:



OTTAWA ÉCOLE  
SCHOOL D'ART  
OF ART D'OTTAWA

Art for Everyone / L'art pour tous

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# Bursary Application

## Section 1 - Applicant Information (Please print)

If you are the parent/guardian applying for a child, please fill the following section with the child's information.

|                 |            |                       |               |
|-----------------|------------|-----------------------|---------------|
| First Name:     | Last Name: | Initial               | Membership #: |
| Address:        |            | Postal Code           |               |
| City, Province: |            | Email:                |               |
| Telephone:      |            | Birthdate: YYYY/MM/DD |               |

## Section 2 - Parent/Guardian Information (Please print)

|                 |            |                       |               |
|-----------------|------------|-----------------------|---------------|
| First Name:     | Last Name: | Initial               | Membership #: |
| Address:        |            | Postal Code           |               |
| City, Province: |            | Email:                |               |
| Telephone:      |            | Birthdate: YYYY/MM/DD |               |

## Section 3 - Financial Information (Please print)

Applicants may be required to present proof of need (e.g. pay stubs, or other income sources, rent / lease agreement, utilities and other bills).

|  |  |   |
|--|--|---|
| Monthly Income (Parent/Guardian Income): | <input type="checkbox"/> Homeowner<br><input type="checkbox"/> Renting | <input type="checkbox"/> Living with Parent<br><input type="checkbox"/> Other |
|--|--|---|

I wish to apply for a bursary from the Ottawa School of Art in order to participate in the following course:

|               |                |
|---------------|----------------|
| First Choice: | Second Choice: |
|---------------|----------------|

The amount of financial support requested is: \$

Based on the following reasons:

## Section 4 - Applicant Agreement

I understand and agree that I am entitled to only two (2) bursaries in a twelve month period, (ONE COURSE PER SEMESTER ONLY), and that the 12 month period begins with the start date of the first course I take. **NOTE: Maximum limit of \$150 per adult student per term. Bursaries are not normally applicable to Diploma or Portfolio Development courses.**

I understand that as a recipient of a bursary, my name may be published in The Ottawa School of Art or donor bursary promotion (e.g. The Thomas Westran Memorial Bursary).

|   |       |
|---|-------|
| Signature (Bursary Applicant/Guardian): | Date: |
|---|-------|

# FOR OFFICE USE ONLY

Received by Staff Initials: \_\_\_\_\_

## Section 5 – Bursary Approval

|  |  |
|--|--|
| Value of Bursary:<br>\$                      | Bursary Approved:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |
| Executive Director Authorization: (initials) | Date of Authorization:   |
| Date Applicant Informed:                     | Date Registered:   |
| Date Processed by Registrar:                 | Registrar Initials:  |

**Bursary Received:**

- United Way International – to encourage students of all ages to take art courses at OSA
- The Thomas Westran Memorial Bursary (recipient name will be placed on plaque) – to encourage students to take art courses in the General Program at OSA
- The Art Appreciation Group, Engineers’ Wives of Ottawa – two (2) bursaries available annually for children and youth. (Ends August 31, 2013)
- OSA

|  |
|--|
| Last bursary awarded from membership printout (term & year): |
|--|

**Section 6 – Outstanding Fees Not Covered by Bursary**

**BURSARY APPLICANTS MUST PAY THE FOLLOWING FEES.**

Please advise the applicant when informing them of their bursary. If they are unable to pay, please mark which fees the applicant cannot pay and advise the Executive Director.

| Fees                | Values  | Can Pay                  | Cannot Pay               |
|---------------------|---------|--------------------------|--------------------------|
| Membership Fee      | \$25.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| Partial Course Fee  |         | <input type="checkbox"/> | <input type="checkbox"/> |
| Model Fees          |         | <input type="checkbox"/> | <input type="checkbox"/> |
| Supply & Studio Fee |         | <input type="checkbox"/> | <input type="checkbox"/> |

|                         |
|-------------------------|
| <b>Total Fees Paid:</b> |
|-------------------------|